

JOHN COLET SCHOOL

A Specialist Humanities College
Wharf Road
Wendover

Aylesbury

Bucks

HP22 6HF

Tel: 01296 623348

Fax: 01296 622086

E-mail: office@johncolet.co.uk

Headteacher: Mrs C McLintock MSc

CLEANER – Bucks Pay Range 1a isn 5 (£13,605 p.a. pro rata = £7.05 per hour)

We require a cleaner as soon as possible to join our friendly and supportive School Team.

We have a post available for two and a half hours per day from 3pm until 5.30pm all year.

John Colet is committed to the wellbeing, safety and protection of all our students and an Enhanced CRB will be required.

Please contact the school for further details and an application form.

Closing date: Noon on 1st July 2009.

JOB DESCRIPTION

POST:	Cleaner
GRADE:	Range 1a
PATTERN:	12.5 hours per week, 52 weeks per year
RESPONSIBLE TO:	Cleaning Supervisor

DUTIES AND RESPONSIBILITIES

- To clean designated areas within the cleaning specification provided.
- To work under Health and Safety rules.
- To visually inspect all equipment prior to use and to report any issues to either the Cleaning Supervisor or Site Manager.
- To provide support to students during periods of contact and help promote a general feeling of well-being within the School.
- To participate in the School's appraisal system.
- To take responsibility for personal and team Health and Safety ensuring that all accidents and near misses are reported

The duties of this post may vary from time to time, as required by the Headteacher, without changing their general character or level of responsibility.

June 2009