



14th June 2018

Dear Parent/Carer

## Year 10 Visit to Brighton

We are planning an outing to Brighton for Year 10 Photography pupils for 20th September 2018. Once there, students will have the opportunity to photograph various aspects of seaside life. It will help pupils gather research for their GCSE examination coursework. It is advised that all pupils attend.

We will be travelling by coach accompanied by members of staff. Below is a brief itinerary of the day.

TIME	ACTIVITY
8.00 am	COACH DEPARTS FROM SCHOOL
11.00 am	ARRIVE AT Brighton
11.00 – 12.30	SESSION 1 Photography
12.30 – 1.15 pm	LUNCH
1.15 – 3.00 pm	SESSION 2 Photography
3.00 pm	BACK ON COACH
6.00 pm	ARRIVE BACK AT SCHOOL (this is an approximate time)

The tasks above include not only information collecting but also gathering of images, therefore pupils must bring a camera with them not just a phone with a camera. It is advised that pupils bring a packed lunch and pocket money to buy any items for their project. Full school uniform is compulsory. Staff are unable to take responsibility for any valuables (including mobile phones and cash) taken on the trip. Any such items are taken entirely at the student's own risk.

As the approx. return time is 6pm please ensure arrangements are made for your son/daughter to get home.

A voluntary contribution of **£17.50** is requested to cover the cost of transport, insurance and administration charges. Please note that the trip is unlikely to run unless sufficient voluntary contributions are received.

If you would like your son/daughter to take part on this trip, please complete the consent form and return it to the Finance Office along with your payment of **£17.50** by **Friday 13<sup>th</sup> July 2018**. The preferred method of payment is via [www.pmx.parentmail.co.uk](http://www.pmx.parentmail.co.uk) online using a debit or credit card by selecting '**Brighton 2018**' under the Shop/Payments section. Alternatively, cheques should be made payable to **John Colet School Fund** and returned to the Finance Office between 8.00 - 8.30 in the mornings. It would also be helpful if the student's name, tutor group and '**Brighton**' could be written on the reverse of the cheque.

### Please note:

**It is essential that the consent form is returned to ensure your child is included in the selection process.**

Cheques will not be banked until sufficient numbers to make the trip viable have been confirmed.

Once places are confirmed, payment for the selected participants will be non-refundable.

Any student who is placed on report may be withdrawn from the trip at the schools discretion and will have any monies paid refunded, providing another student can take their place.

In the event of your son/daughter withdrawing from the trip, payments will only be refunded if another student is able to take their place.

We would not want any student to be unable to take part because of financial circumstances, therefore, if you are eligible for Pupil Premium funding please contact Mrs Abslom at [labslom@johncolet.co.uk](mailto:labslom@johncolet.co.uk)

Yours sincerely  
G White  
Head of Art

**Year 10 Trip to Brighton 2018**

**Please return to the Finance Office between 8.00–8.30am by Friday 13<sup>th</sup> July 2018**

Student name: .....

Form: .....

I agree to .....’s participation in the activities described. I acknowledge the need for my son/daughter to behave responsibly.

My emergency contact number for the duration of this visit is .....

Accompanying staff need to be aware that my son/daughter has the following medical condition(s) and will bring their own medication, and/or dietary requirements

.....  
.....

Paracetamol tablets BP 500mg may be given for a headache/sore throat/other **YES/NO**  
aches and pains in accordance to the Dose on package (*please note that tablets will not be given before 12pm*)

- I have paid via parentmail (PMX)
- Please find enclosed **£17.50** cheque payable to John Colet School Fund, with student’s name /Brighton 2018 on reverse of cheque.

- My son/daughter is eligible for Free School Meals

Dietary requirements: .....  
.....

Parent/Carer Signature..... Date.....