



John Colet School

www.johncolet.co.uk

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11 September 2018

Dear Parent/Carer

Year 8 trip to PGL, Caythorpe Court, Monday 8th to Friday 12th July 2019 – Focus Week

Having run several outward bound weeks away in the past and currently running the world challenge expeditions at John Colet, I have always felt that challenging students by taking them out of their comfort zones is a valuable experience. This PGL week away will give that experience to **60** students who want to see what they are truly capable of, when they are taken away from their usual environment. It will also help to build new friendships and reinforce existing ones. Please take the time to take a look at the PGL website to see what activities are normally undertaken at their activity centres. To add a little more excitement to the week, the students will be sleeping under canvas at the centre so this will be a challenge in itself for some of the students. It also helps to reduce the cost for the week.

The cost of the trip based on **60** students accompanied by 7 members of staff will be **£305.00**. The cost includes Full Board accommodation, activities with instruction, supervision and equipment, evening entertainment, insurance and admin fees. Please note that the trip is unlikely to proceed unless parents undertake to pay the £305.00 in full.

If you would like your son/daughter to participate please return the reply slip below along with a deposit of **£45.00** by **Friday 5th October 2018**. The preferred method of payment is via www.pmx.parentmail.co.uk using a debit or credit card by selecting 'PGL 2019' under the Shop/Payments section. Alternatively, cheques should be made payable to John Colet School Fund and submitted to the Finance office between **8.00–8.30am**. It would be helpful if you could write the student name, tutor group and 'PGL' on the reverse of the cheque

The remaining balance of £260.00 will be payable in the following instalments: £65.00 by Friday 2nd November 2018, £50.00 by Friday 7th December 2018, £45.00 by Friday 4th January 2019, £50.00 by Friday 1st February 2019 and £50.00 by Friday 1st March 2019.

Please Note:

It is essential that the reply slip is returned to the Finance Office by the deadline to ensure your son/daughter is included in the selection process.

Deposit cheques will not be banked until sufficient numbers to make the trip viable have been confirmed.

Should the trip be oversubscribed, a draw will take place and those not selected will have their payment returned and be placed on a reserve list in the order in which they were drawn.

Once places are confirmed, deposits for the selected participants will be non-refundable.

Please be aware that any student who is placed on report may be withdrawn from the trip by the school and will have any monies paid refunded providing another student can take their place.

Please note that in the event of your son/daughter withdrawing from the trip, payments will only be refunded if another student is able to take their place.

We would not want any student to be unable to take part because of financial circumstances, therefore, if you are eligible for Pupil Premium funding please contact Mrs Abslom at labslom@johncolet.co.uk.

Yours sincerely

Mr T Brand
Trip Leader

PGL - July 2019

Please return to the Finance office by Friday 5th October 2018 between 8.00 – 8.30am

Student Name: _____ Form: _____

I agree to _____ (name) taking part in this visit

I have paid via parentmail (PMX).

Please find enclosed a deposit cheque for **£45.00** payable to **John Colet School Fund**, with student's name, tutor group and PGL on reverse of cheque.

I also agree to pay the remaining instalments of £65.00 by Friday 2nd November 2018, £50.00 by Friday 7th December 2018, £45.00 by Friday 4th January 2019, £50.00 by Friday 1st February 2019 and £50.00 by Friday 1st March 2019.

Signed _____ (Parent /Carer) Date _____