



Committed to Excellence

## **Key Holder**

Bucks Pay Range 2 (Actual from £12,907 p.a, £1075 per month)

Part time 22.5 hours a week to be worked Mon – Fri  
6.45 to 8.45am and 4.30 to 7pm. 42 weeks a year

### Job share considered

- We are looking for an enthusiastic, motivated and reliable individual to join our team.
- We are a large site with buildings built almost in every decade from 1956 to date. We have fantastic facilities which help our students to achieve to the level that they do. The school facilities are heavily used by local community groups especially sports clubs up to 7 days a week.
- Staff benefits include eligibility to join the Local Government Pension Scheme.
- Overtime paid to cover holidays, sickness and occasional weekend work by prior arrangement.
- Applications from agencies and personal CV's will not be accepted.

Visits to the school are warmly welcome. To arrange a visit or to find out more about the role, please contact our school office on 01296 623348.

The John Colet School takes the safeguarding and wellbeing of students seriously and this post is subject to an enhanced Disclosure & Barring Service check and qualifications check.

**Closing date:** Applications will be reviewed upon receipt and interviews may be offered before the closing date so early submissions are advised.