

**PERSON SPECIFICATION  
SCHOOL COUNSELLOR**

**Qualifications**

- Diploma level qualification in Counselling (essential)
- BACP Accreditation, UKCP registration or BCP (essential)

**Previous Work Experience**

- Minimum of 1 year's experience of working with children and young people (essential)
- At least 2 year's counselling experience post qualification and accreditation or registration with an appropriate professional body (desirable)
- Experience working with secondary students (desirable)

**Professional Knowledge Skills & Experience**

- An understanding of the development, emotional, social and educational issues of young people (essential)
- Knowledge of local mental health and CAMHS service (essential)

**Personal Skills**

- Active listening skills
- Positive regard for young people and non-judgemental
- Sensitivity and understanding
- Excellent written and verbal communication skills
- Ability to understand people's reactions
- Good organisational skills
- Ability to work independently
- Patience and the ability to remain calm in stressful situations
- Ability to work under pressure
- Flexible approach
- Ability to empathise but challenge when necessary
- Work collaboratively with other Departments and staff

**Other Personal Qualities**

- Patience, tolerance and sensitivity
- Resilience
- Ability to use a computer and the main software packages competently
- Maintain an active interest in current thinking around counselling and supporting mental health.