Report Something?

Reporting

If someone has tweeted something that you don't think should be on Twitter (please read the Twitter rules) you can report individual tweets by:

- Click on the dropdown in the top right hand corner (on the Tweet)
- Select '**Report**' from the drop down menu
- Choose what type of report and follow the steps provided

If you don't want to see the post on your timeline but don't think it warrants

a report, you can use the '**Mute**' option to hide posts from that user on your timeline.

If you want to report a Twitter user you need to;

- Go to their profile and click on the ••• next to the **Follow** button.
- Click '**Report**', and then select what type of report you would like to make.

If you are reporting something or someone for being violent or threatening, you will receive an email form from Twitter confirming your report, making it easier and clearer for law enforcement, should you wish to make it a police matter.

Protect My Privacy?

Privacy

When you set up a Twitter account it is automatically set to '**Public**', this means that anyone can see your Tweets, even if they don't follow you; even if they don't have a Twitter account. You can '**Protect**' your tweets, which means anyone who doesn't follow you would need to, in order to see your tweets.

To check if your account is public or private take these steps;

- Login to Twitter
- Click on ••• More, then **settings and privacy** in the left menu
- Scroll down to the '**Privacy and Safety**' section. if you want to be private tick '**protect my tweets**', if you want your account to be public, make sure it is unticked.

In this section you can choose who you want to be able to tag you in photos and

also manage your sensitive media settings.

Who Can See My Tweets?

If you have chosen to protect your tweets, only the people that follow you can see them. If you have chosen not to, any one can view your tweets, unless you have blocked them.

Where Can I Go For Further Support?

Twitter Help Centre: help.twitter.com/en

Twitter Safety & Security: https://help.twitter.com/en/safety-and-security

Twitter Rules & Policies: https://help.twitter.com/en/rules-and-policies

UK Safer Internet Centre

Website: www.saferinternet.org.uk | Email: enquiries@saferinternet.org.uk

Professionals Online Safety Helpline

Phone: 0344 381 4772 | Email: helpline@saferinternet.org.uk

Report Harmful Content: reportharmfulcontent.com

South West Grid for Learning: swgfl.org.uk

Childnet: childnet.com

Internet Watch Foundation: iwf.org.uk

Childline: childline.org.uk | Phone: 0800 1111

Report abuse or grooming to CEOP: ceop.police.uk/ceop-reporting

Pick up a copy of this checklist along with other Online Safety materials on the SWGfL Store. swgflstore.com

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SWGfL Safe, Secure, Online

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Twitter-Checklist

- ☐ **What is Twitter?**
- ☐ **How Do I Protect My Privacy?**
- ☐ **Who Can Follow Me?**
- ☐ **How To Report Something?**
- ☐ **Unfollow or Delete Content?**
- ☐ **How do you deactivate my account?**

Do the Check.

What Is Twitter?

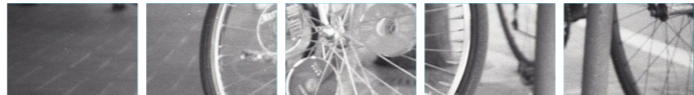### Twitter is a social networking site with over 300 million users!

The big appeal with Twitter is how rapid and quick the tweets come in, meaning there is nearly always something new to read: you can track hundreds of interesting tweeters, and read their content with a glance, even celebrities and public figures.

One of the big differences from the other major social networking sites is that there is a limit to the amount of characters you can use in one tweet; this means you have to choose your words very carefully, or just tweet and tweet and tweet ... it also promotes focused and clever use of language, making tweets interesting and easy to read, as well as challenging to write.

Twitter is a popular public platform used by many to express themselves, share stories, pictures and articles on the net. It can be a place people can find support, friends, jokes and much more.

Unfortunately like anything, it is not always used for good and that's why we have devised this checklist to help you stay safe!

Who Can Follow Me?

My Followers

If you have chosen to '**Protect your tweets**' you will receive a notification when someone has requested to follow you. This allows you to choose whether to '**accept**' or '**decline**' their follow.

If you have chosen not to protect your tweets, anyone can follow you (unless you have previously blocked them) and you will receive a notification informing that they have started following you.

Who am I Following?

If you are looking to follow a celebrity you like, Twitter has made it easy for you. Twitter verifies celebrities, famous people and public figures. This is displayed with a ✔ next to their Twitter handle. Twitter allows parody and fan accounts so this helps you identify the real deal quickly and easily.

You can follow whoever you like, and Twitter will also make suggestions on who they think you might like to follow.

Unfollow Or Delete Content?

Unfollowing

If you no longer wish to follow someone you can unfollow them by going to their Twitter profile, click the `Following` button and you will automatically '**unfollow**'. If you still want to follow someone but don't want to see their tweets; click this icon ⬤⬤⬤ on their profile and select '**Mute**', you can '**un-mute**' at any time.
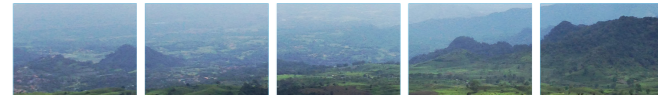
If you don't think unfollowing them is enough you can also '**Block a user**'. Click this icon ⬤⬤⬤ on their page and select '**Block**'. This means that the user will no longer be able to follow or message you.

It's good practice to occasionally look through your followers and have a spring clean. If you no longer know someone or don't want them seeing your tweets, then its good to remove them - it's easy to forget who's following you.

Deleting Content

If you would like to delete a post you created, all you need to do is click on the ⌄ in the top right hand corner of the post and click delete. This works for any tweet or re-tweet. If you have '**Favorited**' something but didn't want to, you just have to click the ♡ again to un-favourite.

Deactivate My Account?

Deactivating Your Account

Before you deactivate your account you should know; Twitter keeps your data for at least 30 days, after which it will be permanently deleted. You can re-activate your account in this 30 day period just by logging in. Twitter also gives you the option to up this limit to 12 months. This means that even if you deactivate, you coud reactivate within a year and restore your account completely.

To deactivate your account;
- Log in to Twitter on a computer
- Click on More ••• in the menu on the left and select '**Settings and privacy**'
- Scroll down to the bottom of the page and click '**Deactivate account**'
- Read the account deactivation information
- Once you are happy click '**deactivate**'
- Enter your password for the account when prompted and verify that you want to deactivate your account.